

The Arts, Hancock County MEMBERS' GALLERY ART SUBMISSION

>>Artist must complete one form for each piece of artwork submitted for sale.

This form may be completed in advance to expedite the drop-off process. Forms will also be available at Hancock Arts to be completed when artwork is delivered. Please review all submission information prior to drop-off.

PLEASE PRINT NEATLY.

EXHIBITION PERIOD: _____ DATE OF DROPOFF _____

Artist agrees to pick up art between these dates: _____ *

ARTIST NAME _____

EMAIL _____

ADDRESS _____

PHONE (PRIMARY): _____ PHONE (SECONDARY): _____

ARTIST'S INSTAGRAM HANDLE (IF APPLICABLE) _____

ARTIST'S FACEBOOK BUSINESS PAGE (IF APPLICABLE) _____

WORK TITLE _____

DESCRIPTION (COLOR, CONTENT, ETC.) _____

MEDIA: _____

PRICE: \$ _____ **SIZE (INCHES): W:** _____ **H:** _____

I agree Hancock Arts will retain a 30% commission for any art sold. Due to space constraints, not all pieces may be accepted. I agree to pick up items not selected for entry within 5 days of notification. I agree that The Arts, Hancock County is not responsible for lost or stolen pieces or damages in transit. I agree to permit Hancock Arts to use my artwork for publicity purposes and, if possible, will provide an image of my art via e-mail to hancockarts@gmail.com. If total sales of my art exceed \$600 by the end of the calendar year, I agree to provide my Social Security Number for tax reporting purposes (Form 1099 will be mailed to artist.)

In submitting my artwork, I acknowledge that I have read and agree to comply with the **MEMBERS' GALLERY POLICY & REQUIREMENTS**. I also understand that work left over 14 days past pick up dates* becomes the property of The Arts, Hancock County and may be auctioned to support Hancock Arts programming.

Artist Signature _____ **Received by (Hancock Arts Staff)** _____

FOR OFFICIAL USE ONLY:

INCLUDED IN EXHIBITION NOT INCLUDED IN EXHIBITION

DATE OUT: _____ **SOLD? YES/NO** _____

IF YES, NAME OF PURCHASER _____

ARTIST SIGN OUT (IF NOT SOLD) _____

Hancock Arts STAFF MEMBER: _____